



Shri Swaminarayan Gurukul Public School

Session: 2023-24

Grievance Redressal Committee

The Grievance Redressal Committee comprises of the Principal, senior faculties and a student representative. Any aggrieved student may make an application to the Principal at the Grievance Redressal Cell seeking redressal of grievance.

The Grievance Redressal Cell shall receive the complaint and the Committee shall fix a date for hearing the complaint and communicate its decision within ten days of receipt of complaint. The Grievance Redressal Committee shall ensure disposal of every application as speedily as possible, and not later than a month of receipt of the grievance. On the conclusion of proceedings, the

Committee shall pass such order, as may be deemed fit to redress the grievance and provide relief as may be desirable to the affected party at issue. In case of false or frivolous complaint, the Committee may take appropriate action against the complainant.

Grievance Redressal Cell:

N.B: Grievances may be sent to gpsankleshwar@gmail.com or write to:

Shree Swaminarayan Gurukul Public School,

Plot No.508, Sardar Park , GIDC, Ankleshwar

Members of Grievance Redressal Cell

| No. | Name | Designation | Contact No. |
|-----|----------------------|------------------------|-------------|
| 1 | Ms. Amita Srivastava | Principal | 9727876625 |
| 2 | Ms. Sarita Kshatriya | Vice Principal | 7359344674 |
| 3 | Mrs. Pinki Kaushik | TGT | 8980020084 |
| 4 | Mrs. Pooja Thanki | TGT | 9510621006 |
| 5 | Mrs. Sapna Dangri | TGT | 9909256736 |
| 6 | Maitri Patel | Student Representative | 7874337399 |

GUIDELINES FOR GRIEVANCE REDRESSAL COMMITTEE

1. **Objective:** To provide a mechanism to students of the school to raise their grievances and to provide redressal for the same so that they have smooth tenure at the school from the day of admission till they leave school.
2. **Definition:** "**Aggrieved student**" means a student who has any complaint in the matters concerned with the grievances defined under these guidelines, and includes a person seeking admission to the school.
3. **"Grievances":** Grievances include the following complaints of the aggrieved students, namely:
 - i. Making admission contrary to merit determined in accordance with the declared admission policy of the school;
 - ii. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by the school.
 - iii. Breach of the policy for reservation in admission as may be applicable
 - iv. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
 - v. Non payment or delay in payment of scholarships to any student that the school is committed.
 - vi. Delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;
 - vii. Non provision of student amenities as may have been promised or required to be provided by the school;
 - viii. Denial of quality education as promised at the time of admission or required to be provided;
 - ix. Non transparent or unfair evaluation practices;

- x. Harassment and victimisation of students, including sexual harassment;

Members of Sexual Harassment Committee:

The present members of the complaints committee to deal with the complaints of sexual harassment in accordance with the guidelines laid down by the supreme court of India relating to sexual harassment of women workers at work places and students are as follows:

Sexual Harassment Committee

| No. | Name | Designation | Contact No. |
|-----|----------------------|-------------|-------------|
| 1 | Mrs.Amita Srivastava | Principal | 9727876625 |
| 2 | Hemlata Srishwal | PGT | 7623932758 |
| 3 | Mrs. Soma Biswas | ATD | 9824343056 |
| 4 | Shalu Sharma | TGT | 8200883902 |

THE CHILD PROTECTION COMMITTEE

The present members of the complaints committee to deal with the protection of children from sexual offence are as follows:

Members of Child Protection Committee

| No. | Name | Designation | Contact No. |
|-----|------------------|------------------------|-------------|
| 1 | Amita Srivastava | Head: Principal | 9727876625 |
| 2 | Hemlata Srishwal | PGT | 7623932758 |
| 3 | Hiren Katakiya | PTI | 7359130466 |
| 4 | Shalu Sharma | TGT | 8200883902 |
| 5 | Bhupenda Bodana | PET | 9429337465 |
| 6 | Pooja Thanki | TGT | 9510621006 |
| 7 | Abhinav Pant | Student Representative | 7628088388 |
| 8 | Maitri Patel | Student Representative | 7874337399 |


Principal
Shree Swaminarayan
Gurukul Public School
Ankleshwar

